Financial Statements 3400.2

Current records of all orders and invoices shall be kept. Once each month or at any time at the request of the Board, a financial statement which shall show the total expenditures to date, orders placed, and unencumbered balance in each division of the budget, shall be submitted.

Approved 4/28/1981

Reviewed and no changes made 6/7/2016Previous Policy Number: DF2

Approved 6/7/2016
Previous Policy Number: DF2